

Gatchell and Neufeld Manager Grant Professional Recommendation Form:

Name of Applicant:

Recommender's Name:

Date:

The Gatchell and Neufeld Manager Grant exists to assist a promising manager to further his or her career. The above individual has requested your support in applying for this grant. We are most interested in your appraisal of the individual's skills, potential as well as demonstrated abilities, and character. While we expect recommendations to be positive, a balanced view of the candidate is most helpful to the selection committee. Please answer the questions below in a detailed manner, noting in particular any examples that illustrate the candidate's maturity and initiative.

1. How long have you known the applicant and in what capacity?

2. What do you consider to be the applicant's most outstanding qualities and abilities?
3. Describe a specific instance where you saw the applicant demonstrate those qualities/abilities.
4. One of the hopes of this grant is to develop people as leaders in the Broadway community. Please comment on what you see as the applicant's potential in that area.